

**Department of Workforce Services
Office of Child Care Advisory Committee
Minutes for Wednesday September 14, 2016**

Committee Attendees:

Johnny Anderson	Debbie Elmer	Julia Mohr
Katie Ricord	Rhonda Dosset	Tess Davis
Sue Okroy	Jill Chesley-McGinnis	Jodi Hansen
Kelly Riding	Donna Thomas (Simon Bolivar)	

Guests:

Crystal Knippers	Carrie Stott	Leah Schilling
Emilie Holdaway	Austin Roy	Bobbie Crabtree
Devin Parcell	Ed Dieringer	Melissa Bowe
Nelly Nunez	Barbara Johnson	Connie Wong
Kathleen Sanders	Betsy Mulwee	Austin Roy
Lisa Palmer	Pat Moreno	

Welcome

Introductions were made around the room

Motion to approve minutes from May

Motion- Katie Ricord

Second- Julia Mohr

Approved

Jill stated that there were some Advisory Committee vacancies and if anyone has contacts or ideas please send them to Toni Sierra.

Agency Reports

Licensing

Donna Thomas stated that they met with all CAC agencies and had completed the fingerprint training. They are working on expanding their emergency disaster plan to be in compliance. The launching of On Line Payments is very close.

Utah State Board of Education

Sue Okroy stated that they held a State Math and Literacy workshop using the early childhood core standards. The next training will be Dec 9th.

Early Childhood Utah

Early Childhood Utah has received two grants. The Early Childhood Collective Impact grant (the new iteration of the Early Childhood Comprehensive System Grant) and the National Governor's Association Early Childhood Workforce Development Grant. Early Childhood Utah has been working on a draft of policies around these issues and would welcome feedback. If anyone has questions they can contact Carolyn Christensen.

Professional Development

Bobbie Crabtree stated that they will renew community trainers and CAC trainers every three years. Community trainers all have the same standards as CAC trainers. CEU and college credits are accepted for Career Ladder.

Professional Development subcommittee will now bring policy changes to the Advisory Committee for a vote.

Debbie Elmer motions

Sue Okroy seconds

Motion passes

Emilie Holdaway stated that there is a New Afterschool credential brochure. The Professional Development Award and Credential are now available. Providers get to choose what they want but can only apply for one.

We have the 12th annual Jump Start training on 10/7-10/8

OCC Directors Report

Tracy Gruber mentioned that five out of six CAC have fingerprinting machines now.

The Feds visited us at the end of Aug about how we are implementing changes with re-authorization. Death in Child Care with DWS, a parent who is on subsidy can move their kid(s) to another center if the parent believes child is in danger. We have a policy that allows us to pay two providers if there is supported evidence or it is public knowledge. A suggestion was made to create a resource list for providers from the CCS or Valley Mental Health.

Assistant Director Report

Kathy Link stated that the Emergency Preparedness Plan/Disaster Plan is in the works. We have been working on this for several months. There is a workgroup that advises us on the plan and gives feedback. Once it is complete we will distribute this to the Advisory Committee after we send it to the Feds with the State Plan.

OCC program Reports

Subsidy

Ann Stockham discussed the past and future webinars. Webinars are recorded and listed online for providers to watch at their convenience. We send out emails through CCPDI for advertisement, is this a good idea? Johnny Anderson suggested sending an email to OCC Advisory as well.

Early Childhood Quality

JoEllen Robbins gave an overview of her programs. Baby Steps, Next Steps and Twos are all the same grant now. TA is now available with the QI grants. Senate Bill 101 is High Quality School Readiness Expansion (HQSRE). 2700 scholarship letters were sent out and 206 were awarded.

Afterschool Quality

Tricia Davis stated that the Teen Afterschool Prevention grants were funded with TANF funds. The grant focused on providing prevention and skill building, among other components. 49 out of 59 applicants were funded.

Head Start State Collaboration Office

Kelly reviewed the nine projects she is working on. See handout.